

COURSE FOR ETHICS  
WORKPLACE ETHICS TRAINING CLASS

**Workplace Ethics Training Class Enrollment Verification Letter**

Enrollee: John Q. Doe  
Location: Orlando, FL  
Course: 1 hour Workplace Ethics Training Class  
Enrollment Date: March 28, 2017  
Student ID: 999

This letter serves as notification that John Q. Doe enrolled in the 1 hour Workplace Ethics Training Class on March 28, 2017.

This 1 hour workplace ethics training class has been designed to meet general continuing professional development (CPD) and continuing professional education (CPE) requirements.

I am the course instructor and hold a Bachelor's Degree from the University of Florida. I have authored or co-authored educational materials which have reached tens of thousands of students. My writings have been acknowledged by, and received approval from, Federal and State Departments for use in court-required educational programs. Thousands of certificates verifying successful completion of programs I have written are widely accepted by most U.S. Court Judicial Districts.

I have worked in the non-profit sector for over a decade and have been a featured speaker at the National Department of Justice Offender Transition Conference and the AFCPE Military Conference. I have held positions on the board of directors of the Personal Finance Employee Education Foundation, National Financial Literacy Foundation, and the Florida Jump\$tart Coalition. I am credentialed as a Certified Domestic Violence Specialist (CDVS-1) and an Anger Management Specialist (CAMS-1). I am a member of the National Anger Management Association and a fellow member of The American Association of Anger Management Providers. I hold additional certifications from AFCPE, ICFE, NCHEC, U.S. Department of HUD, and the State of Michigan. I have active memberships with NADCP, NAADAC, and APPA.

If you require any further information regarding the participation of John Q. Doe in the Workplace Ethics Training Class, please send an email to [help@nlearning.org](mailto:help@nlearning.org) or call the number below.

Best,



Mr. Robert A. Williams, Program Director  
[help@nlearning.org](mailto:help@nlearning.org) | (407) 906-6254

